

Spring Section Meeting

09:00 – 16:15, Friday 26th April 2024

Delta Hotels by Marriott Edinburgh

111 Glasgow Road, Edinburgh, EH12 8NF, Scotland

Agenda – Executive Session, Section ExCom Members Only

08:30 Tea/Coffee in Pentland Suite

1. **09:00 Welcome / Opening** – Paul Cunningham, Section Chair (1’)
2. **09:01 Roll Call & Apologies** – Saumya Reni, Section Secretary (7’)
3. **09:08 New Chapter Chairs & Support Materials** – Paul Cunningham (6’)
4. **09:14 Approval of Agenda** (1’)
5. **09:15 Approval of Minutes of Autumn Section Meeting 2023** – Saumya Reni (1’)
6. **09:16 Section Chair Report** – Paul Cunningham (14’)
7. **09:30 Updates from 122nd IEEE Region 8 Committee Meeting** – Paul Cunningham (5’)
8. **09:35 Key Issues & Lessons learnt from Chapter Chair & Technical Council Reports** (45’)
Analysis of Reporting received, L31 Submissions - Lee Crudgington, Chapter Co-ordinator (10’)
Chapter & Council Chair Knowledge Sharing & Brainstorming – All (35’)
9. **10:20 Strengthening relationship between Section, Society Chapters & Student Branches** (35’)
Current Status and Vitality of Student Branches - Alina Irina Serban, Student Activities Chair (10’)
Strategies to strengthen relationships between Student Branches, AGs, Chapters & Section – All (25’)

10:55 – 11:15 Break

10. 11:15 Young Professional Activities (35’)

Current Status and 2024 Activities - Nazila Fough, Young Professionals Chair (10’)
Strategies to strengthen relationships between YPs, Students, AGs, Chapters and Section – All (25’)

11. 11:50 Strengthening Industry Engagement (40’)

Current Status and 2024 Activities – Rod Muttram, Industry Engagement Chair (10’)
Strategies for Industry Engagement and Building Industry Membership – Brainstorming - All (30’)

12. 12:30 Strengthening Education Activities (45’)

Current Status and 2024 Activities – Elhadj Benkhelifa, Education Affairs Officer (10’)
What can Educational Activities do to support Society Chapters, AGs, Students and Vice-Versa
Strategies to Strengthen Relationships with Key Stakeholders – Brainstorming -All (35’)

13:15 – 14:00 Group Photo & Lunch

13. **14:00 Fellows Programme – Preparation for 2025 Deadline** - Jan Sykulski (30')
14. **14:30 Outstanding Volunteer Awards 2024** - Jan Sykulski, Awards & Recognitions Chair (5')
15. **14:35 Life Members Report** - Brian Harrington, Life Members Chair (5')
16. **14:40 Women in Engineering Report** - Princy Johnson, Women in Engineering Chair (5')
17. **14:45 Diversity, Equity and Inclusion** - Salma Alarefi (5')
18. **14:50 IEEE Conferences in UK and Ireland** - Ibrahim Kucukdemiral, Conference Coordination (5')
19. **14:55 Preparation for IEEE Week** – Paul Cunningham (15')

15:10 – 15:20 Break